

# AGREEMENT/ PERMISSION SLIP FOR HAZARDOUS ACTIVITIES - PCNSW

**Date:** June 8, 2007

**Distribution:** Assembly Committees, Committees and Boards of Management, Deacons Court

**Re:** P/L Insurance – Risk Warning and Indemnity

**From:** Mavis Mock – Insurance Manager

We wish to advise that the purpose of hazardous activities has now changed from a public liability policy condition to becoming a Presbyterian Church risk management procedure. The onus is now upon the Church, School and College to ensure that good risk management procedure is carried out and that the interest of the Property Trust and/or Church and School/College is protected against all claims arising from participants engaged in Hazardous Activities.

It is essential that **All** participants, including volunteers and staff members, complete the attached agreement/permission slip, whereby the participant or their legal guardian (for participants less than 18 years of age) agree to hold the Property Trust and/or Church/School/College harmless in the event of an incident or occurrence causing death, injury or damage to themselves or their child.

The appropriate signed Agreements/Permission Slips are to be collected prior to any participant engaging in a hazardous activity as listed below:

- Abseiling/rock climbing (indoor and outdoor)
- Billy carting/go-carting/riding on the back of utes
- Bungy jumping
- Canoeing/kayaking/rafting
- Caving
- Cross country running (on or off track)
- Fishing (in boats and on rocks)
- High and low rope activities
- Horse riding
- Ice skating/sliding and surfing
- Initiative and challenge tasks (problem solving games, sporting challenges)
- Mechanical rides (eg. bucking bulls etc)
- Obstacle courses
- Orienteering/Rogaining (map and compass navigation)
- Paint balls shooting
- Parachuting
- Parasailing;
- Scuba diving/snorkelling/surfing
- Skiing
- Snow boarding
- Swimming (fresh and saltwater)
- Bushwalking (on and off track)

If you are not sure whether or not your activity falls into one of the above category, please contact the Insurance Department. Other risk management issues for your consideration are:

- The ratio of participants to a leader/instructor is appropriate;
- Participants are provided with appropriate safety gear/instructions for the particular activity;
- The operator/instructor of the activity has a current qualification to undertake this activity;
- The operator has a current public liability insurance of not less than \$10M. Evidence of the Public Liability Insurance showing that premium has been paid, is essential;

Please find attached forms, which are to be used with immediate effect: Risk Warning, Consent and Indemnity Form A – Adult Participants, and Risk Warning, Consent and Indemnity Form B – Children Participants

**Risk Warning, Consent and Indemnity Form A**

**Agreement to be signed by all ADULT participants in hazardous activities**

**Risk Warning, Consent and Indemnity Form A**

To **[Name of Church, School or other Organisation]**,  
and to the Presbyterian Church (New South Wales) Property Trust

**RE: [Name of activity, location, date]**

Risk Warning and Indemnity

In signing this document, I agree that **[Name of Church, School or other Organisation]** has warned me that certain inherent physical and/or emotional risks and dangers may exist in my participation in **[specific name of activity]**. I agree that I understand the general nature of these risks may include physical injury and bodily conditions (however occurring); emotional stress and shock.

To the extent permitted by law, I agree to hold **[Name of Church, School or other Organisation]** harmless against any and all loss or damage that I may suffer as a result of any injury or damage sustained by myself while participating in the activity.

Name of Program Participant(s) (please print): \_\_\_\_\_

Signature of participant

\_\_\_\_\_

Date: \_\_\_\_\_

**Permission slip to be signed by all PARENTS/LEGAL GUARDIANS of children participating in hazardous activities *except* the Glengarry Outdoor Pursuits Centre**

**Risk Warning, Consent and Indemnity Form B**

(To be filled in by parent, guardian or any other person with parental responsibility if participant is under 18 years old)

To **[Name of Church, School or other Organisation]**,  
and to the Presbyterian Church (New South Wales) Property Trust

**RE: [Name of activity, location, date]**

Consent to participation of son/daughter/ward ("**child**")

I, \_\_\_\_\_, consent to my child, \_\_\_\_\_,  
participating in **[specific name of activity]**.

Risk Warning and Indemnity

In signing this document, I agree that **[Name of Church, School or other Organisation]** has warned me and/or my child that certain inherent physical and/or emotional risks and dangers may exist in my child's participation in **[specific name of activity]**. I agree that I understand the general nature of these risks may include physical injury and bodily conditions (however occurring); emotional stress and shock.

To the extent permitted by law, I agree to hold **[Name of Church, School or other Organisation]** harmless against any and all loss or damage that I and/or my child may suffer as a result of any injury or damage sustained by my child while participating in the activity.

Name of Program Participant(s) (please print): \_\_\_\_\_

Name of Parent, Legal Guardian or person with parental responsibility (please print): \_\_\_\_\_

\_\_\_\_\_  
Signature of person with parental responsibility.

\_\_\_\_\_  
Date: \_\_\_\_\_

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## “OFF-SITE” or TRAVEL PERMISSION NOTE

Please complete one for each child

*Insert information about the event or the reason for travel, including the date, drop off and pick up arrangements and any other relevant information to allow parents informed consent.*

### CONSENT

By signing this form I give permission for my child to attend the above event.

I also authorise the leaders of this programme, in the event of an emergency, to obtain at my expense any medical, ambulance or similar services considered necessary.

I also accept that any unacceptable behaviour on the part of my child may result in my child being sent home and/or being temporarily or permanently prohibited from attending this programme.

I understand and accept that financial responsibility incurred as a result of damage to or loss of personal property cannot be assumed by the organisers.

### Authority for administering paracetamol (tick to consent)

I authorise the leaders of this programme to administer **one dose of paracetamol** to my child as per the instructions on the medication. I understand that this authority is a guideline for administration of a specific dose. I understand that I will be contacted for my permission for each specific instance. I understand the potential risks and side effects of this medication for my child.

### Authority to travel

- I understand that travel is to be by (*specify*) \_\_\_\_\_
- I give permission for my child to travel in a car driven by a person with a full license who is an appointed leader of this programme or a parent.
- I give permission for my child to travel in a car driven by (*name*) \_\_\_\_\_ who has a provisional license.

Child's Surname: \_\_\_\_\_ First name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent / carer's name: \_\_\_\_\_

Contact number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

### SIGNATURE

Parent / carer's signature: \_\_\_\_\_ Date: \_\_\_\_\_